How does 'Revert to Close' (REPC) work in EIS?

The REPC screen is used and programmed **to close a program as of the last authorized or paid benefit month**. The REPC screen can also be used to deny eligibility for any program. This article focuses on closing a program.

REPC is accessed by caseworkers from the CAMM screen (Case Maintenance Menu) by selecting function 7 or it may be **accessed directly by entering REPC in the NEXT field** on any EIS screen.

Let's look at an example of a program closure taken on Feb 15th: February benefits are paid and March benefits are authorized. You determine the program must close effective 2/28/17 and that March benefits should not go out. Adverse Action has been considered so you may take the following steps:

1. De-authorize the March benefits.
2. Delete the March benefit month so you are in the February benefit month.
3. Select the REPC screen from the CAMM menu or enter REPC in the NEXT field.
4. After processing REPC, the program will be closed effective 2/28/2017.
5. The benefit history screen shows February with paid benefits. March benefits do not display because they were de-authorized in step 1.

Medicaid cases authorized from MIBW/MIAU require additional steps before using the REPC screen to close the program:

For example, today is Feb 15th. February Medicaid has been paid and March benefits are authorized. The client asks to have their case closed as of the end of February. Take the following steps:

1. Delete the March benefit month (client does not want March benefits).
2. Access the February MIBW--the last paid Medicaid month for the client(s).
3. Select all clients who are IN for Medicaid, change the THRU MONTH to the last paid month (0217).
4. Go to the MIAU screen. Passing through the screen updates the REVIEW MONTH for the Medicaid program. The CAP2 shows the new CERT/REV MONTH as 0217.
5. Create a case note about the changing the THRU MONTH.
6. NEXT to the REPC screen to close the Medicaid case.
7. MEBH shows 2/17 paid Meds and March does not display.
8. The CAP2 shows the MED program CERT/REV MONTH of 2/28/17.

Closing a case with REPC does not get rid of authorized benefits AND authorized benefits will be paid even if a case is closed.

After closing a program, double check the Benefit History screens (APBH, TABH, FSBH, MEBH, GABH, or GMBH). If you see authorized benefit(s) on any of the

Benefit History screen(s) they will be paid with the next Immediate or Regular Issuance Job.

Additional questions may be referred to the Help Desk at **EISHelp@alaska.gov.**